

APPROVED

CITY OF GRACE
PLANNING & ZONING COMMISSION
MEETING HELD ON
JANUARY 13, 2022

PRESENT: Chairman Dave Pristupa
Commission Members: Kim Welch, Kyle Bingham, Scott Rasmussen
Zoning Clerk: Loy Raye Phillips

Chairman Pristupa called the regular meeting of the Planning & Zoning Commission to order at 7:00 p.m.

Invocation: Commission Member Bingham

Pledge of Allegiance: Clerk Phillips

Chairman Pristupa asked the Planning & Zoning Commission if there were any amendments to the Agenda. There were none.

Chairman Pristupa asked if the Planning & Zoning Commission had read the minutes of the December 9, 2021, regular meeting and if there were any changes or correction to be made. The Commission had none.

Motion to approve the minutes of the regular meeting of the Planning & Zoning Commission held on December 9, 2021, was made by Commission Member Welch. Motion was seconded by Commission Member Rasmussen. Motion passed unanimously.

Commission Member Welch reported from the City Council meeting held on January 5, 2022.

The City Council discussed Ordinance 2022 Impact Area. Commission Member Welch stated the city wanted to change item (B) to read.

The County shall provide the City with a copy of any received building permit applications in the area of impact by sending, immediately after reception of application, of the permit and application documents to the City Clerk via email.

The way it read before it was after it was approved, the Council wanted the permit before it was approved.

The City Council changed (G) to read as approved by the Southeastern Idaho Public Health Department and the Idaho Department of Environmental Quality footage of the well from the septic system. These were the only two changes to the ordinance made by the City Council.

Other city business was the plowing of snow in the middle of Highway 30 on main street. The State of Idaho Department of Transportation attended the Council meeting. Discussion was had by the City

Council that there would be no snow in the middle of the highway. Discussion was had that the State plows were driving too fast and throwing snow on the sidewalk. Gil Wright stated that the measurement from the white line on the highway to the center of the road is twelve feet and the state plows are eleven feet wide. Speed of the plows needing to move the snow from the highway in the city limits is monitored.

Discussion was had to push all the snow to the curb and then pick it up. It was decided to leave the berm in the middle of the highway.

Chairman Pristupa stated that Impact Area Ordinance 2022 was the next order of business. Discussion was had on not going back to the County Planning & Zoning Commission. Discussion was had that Administrator Ashley made the changes and sent it to the County Commissioners. Chairman Pristupa stated that City Attorney Wood had gone through this ordinance and made corrections. Attorney Wood stated that the County Commissioners did not want to change the area of impact from Rich Road to Telford Road. The impact area will remain the same. Discussion was had that once it is approved the map will be finalized and hung in the board room.

Commission Member Welch stated that even though it would have been moved the county has an area outside of the impact area. The city really does not have a say on what is done in the impact area, it would not have mattered if it had been moved to Telford Road, the county has an area of impact. It does not matter because those homes on Ivins and Rich Road are out in the county.

Information was given to the Planning & Zoning Commission on the retirement of Blake Poulson County Building Inspector. Mr. Poulson's replacement is Rowdy Larkin.

Chairman Pristupa stated that the Impact Ordinance has been approved by the Grace City Council and the Planning and Zoning Commission. The City Planning and Zoning Commission will present it to the Caribou County Commissioners as printed. Chairman Pristupa asked the Clerk to call the County Clerk's office and get the Planning & Zoning Commission on the agenda with the County Commissioners.

Chairman Pristupa stated that the substantial complete ordinance has been returned from City Attorney Wood. The Commission should have a copy of the new Ordinance 2021.

Discussion was had on using Resolution 171 making the correction to add the type of siding. Discussion had on the type of siding that should be included in the resolution, adding exterior finish i.e., brick, vinyl siding, metal siding, stucco, and other type of exterior siding. Discussion was had that waterproof barrier wrap should not be allowed as an exterior finish. Discussion was had on updating Resolution 171 and having it referenced in Ordinance 2021 Substantial Complete.

Commission Member Bingham asked about the fuel tank being placed in the I (Industrial) Zone if there was to be containment placed around the tank. Discussion was had that the tank is a double walled tank. Discussion was had that the double walled tank is best suited for this climate because of condensation. The double wall takes the place of the barrier.

Discussion was had on the vehicles along the fence in the I (industrial) Zone. Discussion was had that if there is to be a junk yard there needs to be approval to have a junk yard in the I (Industrial) Zone.

According to the Zoning Ordinance Code 3-1-6 Regulations for the I (industrial) Zone Section (B) there needs to be conditions in place to protect the environment (Conditional Use Permit Procedure listed in Ordinance 3-3-2). Question was asked if the fence had to be a solid fence so the junk could not be seen? Discussion was had the County Ordinance specifically states that a barrier fence is required to close in the junk yard but not sure what the city ordinance states.

Commission Member Welch stated that it is not the Planning & Zonings Commissions responsibility to police the infractions in the city.

Commission Member Rasmussen asked if it was out of order to discuss the sawmill that was in place before his appointment to the Planning & Zoning Commission. Commission Member Rasmussen asked if the Planning and Zoning enforced the infraction. Commission Member Bingham stated that the City Council would enforce the infraction. Commission Member Welch stated that according to the ordinance the sawmill had to be removed. That basically the sawmill should have been in the I (industrial) Zone.

Commission Member Rasmussen stated that there could be a problem if the sawmill was allowed in the R2 (Residential) Zone, and another citizen would want to place a sawmill in another area of an R2 (Residential) Zone. Discussion was had that the citizen was in attendance at the meeting where the sawmill was denied. Discussion was had that the citizen had checked out the ordinance before setting up the sawmill in the R2 (residential) Zone. Discussion was had that the Planning & Zoning Commission was asked to find out and address the issue in the R2 (Residential) Zone. Discussion was had that the Commission cannot enforce the problem but approve or deny the permit according to the ordinances of the city.

Question was asked how the situation with the fence and sawmill in the R2 (residential) zone was coming if it had been resolved? Discussion was had that the citizen felt that his rights had been violated.

The situation comes back to the code enforcement officer or the Mayor.

Chairman Pristupa stated that the City Council meeting assignments would have to be tabled until Mr. Crabb could be in attendance. Discussion was had that Mr. Crabb was not here when the schedule was made. The Commission needs to know what meetings would work with Mr. Crabb's schedule.

Chairman Pristupa discussed the Oath of Office with the Commission. Commission Member Crabb would be finishing up Commission Member Smiths term on the Planning and Zoning Commission which would expire July 1, 2024. Chairman Pristupa stated that the Commission Members should have received an updated list with contact information of emails and phone numbers.

Commission Member Rasmussen asked about the bridge on Center Street with all the heavy haul trucks using the bridge. Discussion was had that the 4th west bridge would be done this year due to District # 148 needing adequate passage to school.

Commission Member Welch commented on the heavy traffic in the Burton Canyon Subdivision trying to access the Phase II Subdivision which cannot be done because of the trenches etc. Eventually the road will go through to the new Phase II. The new street will be names Diane Drive.

Discussion was had that the bridge on Center street might be addressed in 2023 if addressed then. Making improvements on the width of the bridge. Superintendent Crookston would like to have the south side line up with the barrow pit side on the Burton Canyon Subdivision.

Discussion was had on signs that the City of Grace were expecting to replace and fix the others on the road that have been destroyed. New speed limit signs have been ordered to help with the speeding on Mingo Road. Discussion was had that a portion of Mingo Road is in the City limits the speed limit is 25 miles per hour.

Chairman Pristupa stated that the City Council assignments for the Commission Members for January was Commission Member Welch. Commission Member Rasmussen is scheduled for February.

Chairman Pristupa stated that by attending city council meeting it allows the Commission to learn what is going on in the city.

Chairman Pristupa asked if Commission Members had any other business for discussion?

Commission Member Rasmussen made the motion to adjourn the regular meeting. Commission Member Welch seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:55 p.m.

ZONING CLERK

APPROVED: _____
CHAIRMAN OR VICE CHAIRMAN

DATE: _____