

March 16, 2022

**APPROVED**

CITY OF GRACE, IDAHO  
MINUTES OF THE REGULAR MEETING  
HELD AT CITY HALL  
MARCH 16, 2022

**PRESENT:** Mayor: Jackie Barthlome

Council Members: Mike Ridenour, Larry Allen, Kathy Tillotson, Colleen Fluckiger via telephone

Superintendent: Riley Crookston

Clerk: Shelley Reeves

**OTHERS PRESENT:** Zoning Chairperson Dave Pristupa, Eric Hobson, Paul Gritton, Jake Wright, Sheriff Adam Mabey

Mayor Barthlome called the meeting to order at 6:00 p.m.

Councilmember Allen gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on March 2, 2022 were discussed. Motion to accept the minutes as written for 3/2/2022 was made by Councilmember Ridenour. Councilmember Tillotson seconded the motion. Motion passed unanimously.

Bills in the amount of \$30,601.68 and payroll in the amount of \$9,555.33 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Motion was seconded by Councilmember Fluckiger. Motion passed unanimously.

Mayor Barthlome turned the time to Sheriff Adam Mabey to report on the Sheriff's office. He reported that things were going fairly well. He is working on the 911 phone system. He has received a grant to upgrade the system and is trying to find the best system for the county. He has also received a grant to get new laser readers to help with speeding in the county. There is also a grant available to get a new speed reader trailer. The jail passed the latest inspection. He has finished the hiring process and has filled the open deputy position with one of the detention officers and was able to fill that position from the other candidates. He shared some information that he had learned from the Western Sheriff's Association concerning the southern border of the United States. He will be putting an article in the newspaper talking about some of the things that he learned.

Mayor Barthlome reported that the city had received a \$1,500.00 grant from Rocky Mountain Power to go toward the LED sign for the fire department.

Zoning Chairman Dave Pristupa presented Conditional Use Permit #2022-222 for a storage container for Kim Spencer. The zoning commission recommended approving the permit with no conditions. Councilmember Ridenour moved to approve Conditional Use Permit #2022-222. Councilmember Tillotson seconded the motion. Motion passed unanimously.

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Mayor Barthlome turned the time to Paul Gritton. He explained that he is trying to start a group called the 208 Project. It is a group to educate the community on the use of Family Radio Service (FRS) radios. He wants the communities in the county to be aware of a way of communicating in the event of an emergency that took out telephones, or cell towers. It is not a replacement for the 911 system, but a way of communicating between the communities. He also reported that there will be amateur radio class on March 28 & 29. There will be a meeting on the 208 Project on Wednesday, March 23, 2022 at the EMS building in Soda Springs to try to come up with a more detailed plan.

Superintendent Crookston presented the following permits that have been approved:

County Permit #2022-005 – Colby & Alyssa Cole – New home  
2022-5 – Krysten & Jordan Tesch – New home  
2022-6 – Helena Chemical – Fence  
2022-7 – Richard & Michelle Yearsly – New home  
2022-4 – Kim Spencer – Storage Container

Mayor Barthlome turned the time to Kim Spencer to discuss the vacating of 8<sup>th</sup> North. Mayor Barthlome recused herself from the discussion. Mr. Spencer explained to the city council that the 8<sup>th</sup> North street runs from East to West bordering his property. The street hasn't been maintained or the snow plowed by the city for many years. He would like the city to vacate the street which would give him and his neighbor that also borders the street 20 more feet of property. He stated that if the city doesn't want to vacate the street that the city should start to maintain it. There were questions asked about how the neighbor feels about the city vacating the street. The neighbor lives out of town and only uses the property as a vacation area. Councilmember Allen asked if the neighbor would write a letter to the city letting them know how he feels about it so that the city has it in writing. It was decided to table the discussion until the city hears from the neighbor.

Mayor Barthlome called for a motion to suspend the rule requiring that an ordinance be read on three separate occasions. Councilmember Tillotson moved that the council suspend the rule requiring that an ordinance be read on three separate occasions. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Clerk Reeves read the Substantial Complete Ordinance in its entirety. Councilmember Tillotson moved to approve the ordinance with a slight change in the wording to make it clearer. Councilmember Ridenour seconded the motion. A roll call vote was taken as follows: Councilmember Fluckiger – yea, Councilmember Tillotson – yea, Councilmember Ridenour - yea, and Councilmember Allen - yea. The roll call vote was unanimous. The Ordinance will be assigned the number 2022-1.

Clerk Reeves reported that the certificate of deposit held at Zion's Bank for the water fund has come up for renewal. She presented the council with the renewal rates (see attached). Councilmember Tillotson moved to renew the certificate of deposit at an interest rate of .18% for one year. Councilmember Ridenour seconded the motion. Motion passed unanimously.

There was a discussion on increasing the amount of per diem given to employees while travelling for city training and business. Councilmember Tillotson moved to approve the changing the per diem rate to \$60.00 per day, \$20.00 for each meal. Councilmember Allen seconded the motion. Motion passed unanimously.

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Superintendent Crookston reported that the Idaho Transportation Department has some vehicles going for sale on March 22 that he is interested in trying to purchase. The city council approved him to put in a bid for a new 6-wheeler to replace the snowplow that is out of commission. He will check on piggybacking on the state bid to see about replacing one of the pickups.

Mayor Barthlome informed the city council of training by the Association of Idaho Cities on April 13, 2022 in Chubbuck.

Superintendent Crookston reported on the following:


- The rental aerator was delivered and the employees were able to get it installed and it is running well.
- The cameras were installed at the tanks.
- Wetco did a walk through to check out the chlorinators, they will check into ordering new parts or new chlorinators since the ones the city has now are obsolete.
- He got a quote from Energy Management of \$1150.00 for a full service on the generator. Their advice for running the generator more often was to turn off the main power to the wastewater treatment plant once a month and use the generator to run it for a couple of hours.
- He will start the bidding process on the overlay on 4<sup>th</sup> West that the city was awarded a grant to do.
- He got all the fuel pumps purchase and has installed one of them. He is waiting on filter housing for the other two.
- He picked up the plasma cutter, that was ordered months ago, today.
- There is company coming tomorrow that will look at the manholes and see if they can be repaired instead of completely redoing them to save some money on the wastewater project.

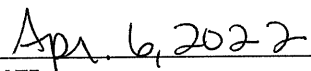
Superintendent Crookston announced that Jake Wright had won the Rookie of the Year award at the Idaho Rural Water Association conference. This award recognizes someone who has acquired their operator's license in the State of Idaho (drinking water or wastewater) within the last twelve months that does an outstanding job.

Mayor Barthlome thanked Shane and Matt for keeping the city running while Superintendent Crookston and Jake were at the water and wastewater conference. She thanked all the employees for their work keeping the wastewater treatment plant running.

Meeting adjourned at 7:35 p.m.

  
CLERK

  
MAYOR

  
DATE