

**APPROVED**

CITY OF GRACE, IDAHO  
MINUTES OF THE REGULAR MEETING  
HELD AT CITY HALL  
MARCH 15, 2023

**PRESENT:** Mayor: Jackie Barthlome

Council Members: Larry Allen, Mike Ridenour, Kathy Tillotson, Colleen Fluckiger

Superintendent: Riley Crookston

Clerk: Shelley Reeves

**OTHERS PRESENT:** Zoning Commission Member Kyle Bingham, Sheriff Adam Mabey, Jake Wright

Mayor Barthlome called the meeting to order at 6:00 p.m.

Councilmember Tillotson gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on February 28, 2023 were discussed. Motion to accept the minutes as written for 2/28/2023 was made by Councilmember Tillotson. Councilmember Allen seconded the motion. Motion passed unanimously.

Bills in the amount of \$47,126.88 and payroll in the amounts of \$10,736.06 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Sheriff Mabey reported on the Sheriff's office February activity. He also reported that he had attended the Western State's Sheriff's Conference and stated that the most extreme concern is the fentanyl crisis. He stated that there is a need to educate the public about the dangers of fentanyl.

Zoning Commission Member Kyle Bingham presented a proposed ordinance for accessory dwelling units and one for short-term rentals. The city council will review the ordinances and discuss them at the next meeting.

Clerk Reeves read the proclamation declaring April 1-7, 2023, as the Week of the Young Child. Councilmember Allen moved to approve the proclamation. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Superintendent Crookston reported that the Environmental Protection Agency (EPA) has changed the rules regarding lead copper reporting and will be requiring an inventory of all the city's water lines that are made of lead or copper including residential homes. He requested that he and Jake Wright be allowed to attend a training in Idaho Falls offered by the EPA on April 12. Councilmember Tillotson approved the request. Councilmember Allen seconded the motion. Motion passed unanimously.

Mayor Barthlome opened a discussion on the personnel policy and the employees comp time. Councilmember Tillotson suggested that the city council and the employees meet to discuss the issues so that they can all get on the same page. A meeting will be scheduled for a future date.

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Superintendent Crookston reported that Councilmember Allen had been able to find a remanufactured power take off (PTO) pump for the boom truck for \$1725.00 plus freight and install with a 2-year warranty. Councilmember Allen moved to approve the purchase of the PTO pump. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Superintendent Crookston reported that the bid to rebuild the effluent pump will cost \$10,406.75 per pump. Both pumps have gone down, and both need to be rebuilt since they both failed this week. There is space for a third pump and there is an old pump in storage that may work. Pumpco will be coming this week to pull one pump and rebuild it and check and see if the pump in storage will work. After replacing one pump they will pull the second pump and rebuild it. Councilmember Allen moved to approve the repairs on the effluent pumps at the Wastewater Treatment Plant. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Superintendent Crookston stated that he appreciated the patience of the city council as the employees have been dealing with all the snow this year. The grader is working now. Tomorrow he and Jake Wright will be in the effluent vault trying to pump it out to get more flow. The new garbage cans were delivered. The city council suggested that he see if Attorney Doug Wood would write a letter to the company that manufactured the old garbage cans about the warranty.

Mayor Barthlome thanked all the city employees for their work and patience dealing with the public during the long winter.

Councilmember Fluckiger added that she appreciated the employees.

Meeting adjourned at 7:11 p.m.

  
Shelley Reeves  
CLERK

Jackie Barthlome  
MAYOR

April 5, 2023  
DATE