

APPROVED

CITY OF GRACE
PLANNING & ZONING COMMISSION
REGULAR MEETING HELD ON
FEBRUARY 13, 2025

PRESENT: Vice Chairman Larry R. Thomas
Commission Members: Cathy Rasmussen, Karen Kladis, Sherry McCurdy
Zoning Clerk: Loy Raye Phillips

Vice Chairman Thomas called the regular meeting of the Planning & Zoning Commission held on February 13, 2025, to order at 7:07 p.m. Welcoming those in attendance.

Invocation: Commission Member Kladis

Pledge of Allegiance: Clerk Phillips

Vice Chairman Thomas asked the Planning & Zoning Commission if they had read the minutes of the January 9, 2025, meeting and if there were any corrections or changes.

Motion to accept the minutes of the regular meeting held on January 9, 2025, was made by Commission Member McCurdy. Motion was seconded by Commission Member Rasmussen. Motion passed unanimously.

Report from City Council: There was nothing from the city council.

Discussion on whether a member of the Planning & Zoning Commission should attend assigned city council meetings. Vice Chairman Thomas stated that the Planning & Zoning Commission should show interest and attend the meetings.

Update on Planning & Zoning Council assignments:

Vice Chairman Thomas stated that July 2 & 16, 2025 and October 1 & 15, 2025 needed to be assigned. Vice Chairman Thomas asked for a volunteer for those dates. Commission Member Rasmussen stated that she would accept the assignment for July and October.

Vice Chairman Thomas stated that a chairman needed to be elected for the Planning & Zoning Commission.

Clerk Phillips read from the minutes of the January 9, 2025, Planning & Zoning Commission regular meeting: Chairman Spackman stated that Commission Member Thomas would step up to fill in as chairman unless he does not want to be the chairman or until there is a decision made to elect a new chairman.

Commission Member Kladis nominated Commission Member Thomas as Chairman of the Planning & Zoning Commission. Motion was seconded by Commission Member Rasmussen. Motion passed unanimously.

Commission Member Kladis stated that Commission Member Thomas and Commission Member McCurdy have served on the Commission the longest and are aware of what needs to be done.

Chairman Thomas stated that a new Vice Chairman needed to be elected. Motion was made by Commission Member Kladis that Commission Member McCurdy be elected as the Vice Chairman. Motion was seconded by Commission Member Rasmussen. Motion passed unanimously.

Comprehensive Plan:

Chairman Thomas asked the Planning & Zoning Commission to review the Comprehensive Plan and to prepare for discussion at the next meeting.

Commission Member McCurdy asked how often the Comprehensive Plan was updated? Discussion was had that it is reviewed and updated every five years. Commission Member McCurdy stated that the Comprehensive Plan was last updated in July 2023.

Area of Impact:

Commission Member Kladis asked if the Planning & Zoning Commission were over the Impact Area or was Commission Member Wilkerson over the impact area. Commission Member McCurdy stated that Commission Member Wilkerson lives in the impact representing that portion of the City of Grace.

Commission Member McCurdy stated that the first meetings attended that the Planning & Zoning Commission were trying to decide where the impact area should be because it was 2 miles north of the city. Discussion was had on Senate Bill No. 1403 that states the impact area can go 2 miles out and states in the bill that the impact area cannot divide property (see 4 (b) Senate Bill 1403).

Discussion was had on leaving the area of impact at Rich Road. Commission Member McCurdy stated that it had been checked for mileage. The Rich Road is barely over 2 miles from the Bear River Bridge on Highway 34.

Commission Member Kladis asked where the city limits were? Discussion was had on the line of the map which indicate the city limits. Clerk Phillips stated that Keller & Associates have been asked to provide a new map but the city council has not approved changes to the zoning map.

Discussion was had on what the Planning & Zoning Commission would like to do on the Impact Area. Discussion was had to check with Attorney Wood on the proper way to handle the issue. A discussion was held on a map and information from Caribou County Planning & Zoning Administrator Ashley.

Chairman Thomas asked if there was any other business.

Chairman Thomas stated that the February 19, 2025, city council assignment is Commission Member Wilkerson, and Commission Member Wilkerson is scheduled for March 5 & 19, 2025.

Commission Member McCurdy asked about the new sewer line or changes to the sewer system being made. Discussion was had that the study was done and the contractor will be back in the spring.

Chairman Thomas stated that the next meeting of the Planning & Zoning Commission will be held on March 13, 2025, at 7:00 p.m. at Grace City Hall.

Motion was made by Commission Member Kladis that the meeting be adjourned. Motion was seconded by Commission Member Rasmussen. Motion passed unanimously.

Meeting adjourned at 7:30 p.m.

ZONING CLERK

APPROVED: _____
CHAIRMAN/VICE CHAIRMAN

DATE: _____