

**CITY GRACE, IDAHO  
MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING  
HELD AT CITY HALL  
OCTOBER 4, 2023**

Mayor Barthlome called the public hearing to order at 6:00 p.m.

Mayor Barthlome asked those attending to state their names. They were as follows: Jackie Barthlome, Riley Crookston, Colleen Fluckiger, Kathy Tillotson, Mike Ridenour, Larry Allen, Shelley Reeves, Scott Rasmussen, Gloria Peck, Rachele Jenkins

Mayor Bartlome stated that the purpose of the public hearing was to hear comments on increasing the fees for water hookups.

Mayor Bartlome called for comments from those in attendance. There were no comments.

Mayor Bartlome called for comments from the council. There were no comments.

The hearing adjourned at 6:01 p.m.

Mayor Barthlome closed the public hearing at 6:01 p.m.

Mayor Barthlome called the public hearing to order at 6:01 p.m.

Mayor Barthlome asked those attending to state their names. They were as follows: Jackie Barthlome, Riley Crookston, Colleen Fluckiger, Kathy Tillotson, Mike Ridenour, Larry Allen, Shelley Reeves, Scott Rasmussen, Gloria Peck, Rachele Jenkins

Mayor Barthlome stated that the purpose of the public hearing was to hear comments on increasing the fees for sewer hookups.

Mayor Bartlome called for comments from those in attendance. There were no comments.

Mayor Barthlome called for comments from the council. There were no comments.

The hearing adjourned at 6:02 p.m.

Mayor Barthlome closed the public hearing at 6:02 p.m.

Mayor Barthlome called the public hearing to order at 6:02 p.m.

Mayor Barthlome asked those attending to state their names. They were as follows: Jackie Barthlome, Riley Crookston, Colleen Fluckiger, Kathy Tillotson, Mike Ridenour, Larry Allen, Shelley Reeves, Scott Rasmussen, Gloria Peck, Rachele Jenkins

Mayor Barthlome stated that the purpose of the public hearing was to hear comments on increasing the fees for extra garbage cans.

October 4, 2023

Mayor Barthlome called for comments from those in attendance. There were no comments.

Mayor Barthlome called for comments from the council. There were no comments.

The hearing adjourned at 6:03 p.m.

Mayor Barthlome closed the public hearing at 6:03 p.m.

Mayor Barthlome called the public hearing to order at 6:03 p.m.

Mayor Barthlome asked those attending to state their names. They were as follows: Jackie Barthlome, Riley Crookston, Colleen Fluckiger, Kathy Tillotson, Mike Ridenour, Larry Allen, Shelley Reeves, Scott Rasmussen, Gloria Peck, Rachele Jenkins

Mayor Barthlome stated that the purpose of the public hearing was to hear comments on setting a fee for parking in the alley.

Mayor Barthlome called for comments from those in attendance. There was one comment from Rachele Jenkins. Ms. Jenkins asked if the wording should be changed from fee to fine for violations of parking in the alley.

Mayor Barthlome called for comments from the council. There were no comments.

The hearing adjourned at 6:06 p.m.

Mayor Barthlome closed the public hearing at 6:06 p.m.

The regular meeting was called to order at 6:06 p.m.

**PRESENT:** Mayor: Jackie Barthlome  
Council Members: Larry Allen, Mike Ridenour, Kathy Tillotson, Colleen Fluckiger  
Superintendent: Riley Crookston  
Clerk: Shelley Reeves

**OTHERS PRESENT:** Zoning Commission Member Scott Rasmussen, Rachele Jenkins, Gloria Peck, Peter Clegg, Deputy Russ Roper

Councilmember Tillotson gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on September 20, 2023 were discussed. Motion to accept the minutes as written for 9/20/2023 was made by Councilmember Tillotson. Councilmember Allen seconded the motion. Motion passed unanimously.

October 4, 2023

Bills in the amount of \$116,877.37 and payroll in the amount of \$10,089.23 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Councilmember Allen seconded the motion. Motion passed unanimously.

Superintendent Crookston presented the following permits that were approved:

- #2023-21 Idahome LLC – Manufacture Home
- #2023-20 Mike Ridenour – renewal of permit for shed

Zoning Commission Member Scott Rasmussen reported that a letter had been received from the county Planning and Zoning Commission Secretary stating that the process for approving the impact area had been done incorrectly. A panel of 9 needs to be convened to make sure that the city and county are satisfied with the impact area. Mayor Barthlome explained that the impact area ordinances and map need to be updated every 10 years and it has been much longer since they were updated. The county will send a letter asking the city to appoint 3 representatives from the city council and 3 people from the city and the county, and they will meet with the county commissioners to form the panel of 9.

Mayor Barthlome turned the time to Peter Clegg. Mr. Clegg asked the city council to clarify the city code regarding foundations being required for all mobile or manufactured homes in the R-2 zone. Mr. Clegg referenced City Code 3-5-5 paragraph J which states: *Mobile or manufactured homes be placed upon and permanently affixed to a permanent cement foundation of the type which would be poured and constructed for a home built on site with running gear and towing hitch removed. No metal skirting shall be allowed. No gaps or openings shall appear between the bottom of the manufactured home and the permanent foundation. Said permanent foundation shall be constructed in accordance with section 44-2205(2), Idaho Code, System B, and in accordance with section 44-2205(3), Idaho Code. The owner or installer of a manufactured home shall also comply with all other provisions of chapter 22, title 44, Idaho Code, where applicable.* He pointed out that in his research he found that Idaho Code section 44-2205 doesn't exist anymore. He also referenced City Code 3-5-5 paragraph K which states in part: *Mobile homes, manufactured homes or modular homes not meeting these minimum standards shall not be allowed in any zone except those specifically permitting mobile homes as permitted use.* Mr. Clegg is putting a mobile home in the R-2 zone which allows mobile and manufactured homes as permitted use. After discussion the city council agreed that Mr. Clegg would not be required to place his mobile home on a permanent foundation due to it being in the R-2 zone. Clerk Reeves will check with the county building inspector if two inspections are still required. Councilmember Fluckiger moved to refund the \$100.00 inspection fee if only one inspection is required. Councilmember Allen seconded the motion. Motion passed unanimously.

Mayor Barthlome called for a motion to approve the setting permit guidelines which had been updated to state that carports require a setting permit. Councilmember Fluckiger moved to approve the setting permit guidelines. Councilmember Tillotson seconded the motion. Motion passed unanimously.

Clerk Reeves read the resolution increasing the fee for water meter hookups. Councilmember Fluckiger moved to approve the resolution. Councilmember Tillotson seconded the motion. A roll call vote was taken as follows: Councilmember Fluckiger – yea, Councilmember Tillotson – yea, Councilmember Ridenour – yea, Councilmember Allen – yea. Roll call vote was unanimous. The resolution will be numbered 2023-8

October 4, 2023

Clerk Reeves read the resolution increasing the fee for sewer hookups. Councilmember Allen moved to approve the resolution. Councilmember Fluckiger seconded the motion. A roll call vote was taken as follows: Councilmember Fluckiger – yea, Councilmember Tillotson – yea, Councilmember Ridenour – yea, Councilmember Allen – yea. Roll call vote was unanimous. The resolution will be numbered 2023-7

Clerk Reeves read the resolution increasing the fee for extra garbage cans. Councilmember Tillotson moved to approve the resolution. Councilmember Allen seconded the motion. A roll call vote was taken as follows: Councilmember Fluckiger – yea, Councilmember Tillotson – yea, Councilmember Ridenour – yea, Councilmember Allen – yea. Roll call vote was unanimous. The resolution will be numbered 2023-9

The wording of the resolution setting a fee for parking in alley will be changed from fee to fine and tabled until the next meeting.

Superintendent Crookston reported that the Southeast Idaho Council of Governments (SICOG) will be bringing someone from Idaho Commerce to tour the wastewater treatment plant and see what the city will be upgrading. The water and sewer hookups for Peter Clegg are done. The overlay that was done on 3<sup>rd</sup> West and Center Street was proved during the last rainstorm and seemed to work, the water flows where it should. He received the results of the lead copper testing that he has been working on. Jared Richens with Keller Associates is optimistic, that since the city only had one bad hit last year, the city won't have to do any water treatment. He will present the corrosion control treatment plan to the Department of Environmental Quality. The employees are working on getting the equipment ready for winter.

Mayor Barthlome reported that flu shots will be available at the Legion Hall on Tuesday, October 10, 2023 from 9:00 a.m. to 11:00 a.m. She also thanked the employees for all of their hard work.

Meeting adjourned at 6:50 p.m.

Shelley Reeves  
CLERK

Jackie Barthlome  
MAYOR

Oct. 18, 2023  
DATE