

May 3, 2023



CITY OF GRACE, IDAHO
MINUTES OF THE REGULAR MEETING
HELD AT CITY HALL
MAY 3, 2023

PRESENT: Mayor: Jackie Barthlome
Council Members: Larry Allen, Mike Ridenour, Kathy Tillotson, Colleen Fluckiger
Superintendent: Riley Crookston
Clerk: Shelley Reeves

OTHERS PRESENT: Zoning Chairperson Dave Pristupa, Laura Peck, Kypton Peck, Curtis Peck, Josh Jacobson, Shane Hamilton, Peter Clegg, Deneal Walker, Kathy Walker, Bridger Crane, Jake Wright, Matt Loertscher

Mayor Barthlome called the meeting to order at 6:00 p.m.

Councilmember Tillotson gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on April 19, 2023, and the emergency meeting held on April 24, 2023 were discussed. Motion to accept the minutes as written for 4/19/2023 and 4/24/2023 was made by Councilmember Allen. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Bills in the amount of \$63,308.06 and payroll in the amounts of \$10,149.10 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Mayor Barthlome called for a motion to amend the agenda. Councilmember Tillotson moved that pursuant to Idaho Code §74-204 the board amend the agenda to open the bids and award the bid on the surplus sale of the sewer vac truck. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Fire Chief Curtis Peck reported that it is forecasted to be a lighter fire season this year.

Zoning Chairperson Dave Pristupa requested that the planning and zoning commission be allowed to plan training with ICRMP. They would invite other surrounding city's planning and zoning commissions to be involved. He reported that Nellie Askew from Caribou County planning and zoning will be coming to the planning and zoning meeting on May 11 to talk about the impact area.

Vacating the property on 4th West between 9th and 10th South was discussed. Peter Clegg stated that when they requested to do it, they talked to the neighbors, and all were in favor. He stated that he would be willing to make an approach to Covert's home. He stated that he had talked with Covert's today and they had changed their mind and weren't in favor of vacating the property. Mrs. Covert sent a letter (attached) to the city. Mayor Barthlome read the letter to the council. Mrs. Covert stated

May 3, 2023

in the letter that she is not in favor of vacating the property. It was decided to table the discussion for now.

There were no bids received on the surplus sale of the sewer vac truck.

Fire Chief Peck discussed fire vehicle maintenance. He stated that the fire department volunteers don't want to have to do the maintenance on the vehicles during the times that they are supposed to be training and they are worried about the vehicles not running when they are needed. Councilmember Allen suggested that the vehicles have a thorough service yearly and every six months they are run and have the pumps checked. Mayor Barthlome stated that the county and Bayer have a company come service their vehicles pumps, and that the city could have theirs checked at the same time. Fire Chief Curtis Peck will check with the local mechanics and see if they could put a bid together for a maintenance program for the fire vehicles. He will bring the numbers to the budget work meeting.

Fire Chief Peck discussed the fire department's self-contained breathing apparatus (SCBA). The SCBA's are venting, meaning they aren't holding oxygen, due to being over 20 years old. Currently the fire department only has 3 that are working properly and needs to replace 15 of them. The bid for the replacement of 15 is \$135,261.23. Councilmember Allen moved to approve the purchase of new SCBA's in the next budget year. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Superintendent Crookston requested employees Matt Loertscher and Shane Hamilton attend water distribution training on May 10th for \$120.00 per person. Councilmember Tillotson moved to approve the request. Councilmember Allen seconded the motion. Motion passed unanimously.

Councilmember Allen moved to approve the bonus for employee Jake Wright for earning his Wastewater Treatment II certificate. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Councilmember Allen moved to approve the purchase of an algae inhibitor for use in the clarifier for \$4297.98. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

A code enforcement officer was discussed. Mayor Barthlome explained that she would like to hire one to work 15 – 20 hours per week and only in the summer. She hoped that the officer would take some of the weight off the shoulders of the other employees. The council feels like there needs to be a written job description. Each council member needs to bring an outline to the next meeting of what their expectations for the enforcement officer are.

Superintendent Crookston reported that the orange garbage truck needs repair. The Kabota tractor is fixed and will be picked up next week. Councilmember Ridenour offered the use of his man-lift to take down the remaining Christmas lights. The employees are getting ready for summer by filling potholes and getting ready for spring clean-up.

Mayor Barthlome thanked the employees for their hard work.

Councilmember Allen moved that pursuant to Idaho Code §74-206(1)(a)&(b) the board convene in executive session to consider personnel matters at 7:58 p.m. Councilmember Fluckiger seconded the motion. A roll call vote was taken as follows: Councilmember Fluckiger – yea, Councilmember

May 3, 2023

Tillotson – yea, Councilmember Ridenour – yea, Councilmember Allen – yea. The roll call vote passed unanimously.

The executive session was adjourned at 8:27 p.m.

Meeting adjourned at 8:27 p.m.


Shelley Leves
CLERK

Jackie Bartholme
MAYOR

May 17, 2023
DATE