

February 7, 2024

CITY GRACE, IDAHO  
MINUTES OF THE REGULAR MEETING  
HELD AT CITY HALL  
FEBRUARY 7, 2024

**PRESENT:** Mayor: Jackie Barthlome  
Council Members: Larry Allen, Kathy Tillotson, Colleen Fluckiger, Curtis Toone  
Superintendent: Riley Crookston  
Clerk: Shelley Reeves

**OTHERS PRESENT:** Zoning Chairperson David Pristupa, Scott Rasmussen, Stacie Jorgensen, Emily Mottishaw, Jake Wright, Gil Wright, Eldon Peck, Gloria Peck, Kent Loosley, Dana McCurdy, Cathy Rasmussen, Stephen Stuber, Tom McBride, Deputy Russ Roper, Eric Bates, Roland Anderson, Wade Rigby, Matt Loertscher, Kelly Anderson via telephone, Shane Hamilton, Attorney Doug Wood, Joe Nielsen

Mayor Barthlome called the meeting to order at 6:00 p.m.

Councilmember Allen gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on January 17, 2024, were discussed. Motion to accept the minutes as written for 1/17/2024 was made by Councilmember Fluckiger. Councilmember Allen seconded the motion. Motion passed unanimously.

Bills in the amount of \$39,534.08 and payroll in the amounts of \$10,396.32 and \$12,687.09 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Cameras at the fire station were discussed. Mayor Barthlome suggested getting two trail cameras that could be aimed at seeing who is throwing snowballs at the sign. Councilmember Allen stated that he would be willing to donate one that he has but isn't using. Councilmember Tillotson moved to approve the purchase of one trail camera. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Mayor Barthlome turned the time to Eric Bates. Mr. Bates announced that he will be running for Caribou County Sheriff in the upcoming election.

The Conditional Use Permit for Kelly Anderson to store junk cars in the industrial zone was discussed. Mr. Anderson couldn't attend the meeting in person, so he was put on the telephone. Councilmember Tillotson asked Mr. Anderson how many more cars would be put there if the City Council approved the permit with the conditions that the zoning commission set for three years. Mr. Anderson stated that he was hoping the crusher would be coming to take the cars away any day now. Councilmember Toone asked when the crusher would come. Mr. Anderson explained that he received a call from the company stating that they were in town at the landfill and would be coming to crush his cars also, but then they didn't show up. The company called him later and told him they had some equipment

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breakdown but that he was next on their list. He explained that part of the nature of his business is that there will always be junk cars, but that he does plan on building storage units on the property in the industrial area. After the discussion Councilmember Allen moved to table a decision on the Conditional Use Permit until a future meeting when Mr. Anderson can attend. Councilmember Tillotson seconded the motion. Motion passed unanimously.

A memorandum of understanding between the Idaho Transportation Department and the City for work on the Center Street bridge was discussed. Councilmember Allen moved to approve the memorandum of understanding. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Superintendent Crookston requested to purchase fifty 100-gallon garbage cans and four 300-gallon garbage cans for a total of \$8865.50. Councilmember Allen moved to approve the purchase. Councilmember Tillotson seconded the motion. Motion passed unanimously.

The purchase of a laptop and internet connection at the wastewater treatment plant was discussed. A laptop was approved at a previous meeting but never purchased. Wastewater treatment plant operator Jake Wright explained that after the laptop was approved more research was done, and it was found that after the wastewater treatment plant upgrade is done, he will need something more than a laptop to run the updated SCADA system. Getting a fiberoptic internet connection will be budgeted for in the next budget.

Councilmember Allen stated that where some citizens are parking on 3<sup>rd</sup> South is encroaching on the city right of way. He stated that the city will need to deal with this in the spring.

Councilmember Tillotson started a discussion about employee compensation and incentives. There was discussion on employees being able to sell some of their comp time and the rate comp time is given to employees. The employees that were in attendance stated that they would like to keep comp time as is. The personnel policy and the city superintendent's salary and comp time will be discussed at a future meeting.

There was a discussion on snow removal on Main Street. The business owners and some city council members feel that the city should be removing the berm on Main Street or allowing the business owners to push the snow from their property onto the road. The State of Idaho does not allow snow to be pushed onto any roads. There was a discussion about hiring an outside contractor to come and clear the sidewalks, but it was unclear who would be responsible for paying that contractor. No decision was made. Councilmember Allen moved to table the discussion. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Code enforcement was discussed with Attorney Doug Wood and Deputy Russ Roper. Attorney Wood reported that as he has been researching, he has found out that as the city attorney he can't issue citations without a contract that allows him to do that in his role as county prosecuting attorney. Deputy Roper stated that the county sheriff's office can help the city with any issues that there is a state statute involved, but they can't enforce the city code without a contract. He said that he will talk with Sheriff Mabey about a contract to help with city code enforcement. Councilmember Toone moved to contract with Doug Wood as the county prosecutor and with the sheriff's office to enforce the city code. Councilmember Allen seconded the motion. Motion passed unanimously.

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Superintendent Crookston reported that there was a sink hole appearing on 1<sup>st</sup> South due to an old coal chute. The city will work with Rigby Plumbing to get it fixed. The employees have been working on maintenance, cleaning the slush off the roads, and he has been working on the lead/copper survey.

Mayor Barthlome reported that the Association of Idaho Cities spring conference will be held on April 10. She asked the council members to let Clerk Reeves know if they can attend so that she can register them. She thanked the employees for all of their hard work. She also reported that Caribou Medical Center will be doing a blood draw at the Legion Hut on March 15<sup>th</sup>.

Meeting adjourned at 7:54 p.m.

  
Lois Reeves Phillips  
CLERK

Jackie Barthlome  
MAYOR

2-21-24  
DATE