

APPROVED

December 6, 2023

CITY GRACE, IDAHO
MINUTES OF THE REGULAR MEETING
HELD AT CITY HALL
DECEMBER 6, 2023

PRESENT: Council President: Mike Ridenour
Council Members: Larry Allen, Kathy Tillotson, Colleen Fluckiger
Superintendent: Riley Crookston
Clerk: Shelley Reeves

OTHERS PRESENT: Fire Chief Curtis Peck, Morgan Hatt, Matt Loertscher, Kari Ure, Curtis Toone, Jake Wright, Gill Wright, Kelly Wright, Eldon Peck, Gloria Peck

Council President Ridenour called the meeting to order at 6:00 p.m.

Councilmember Tillotson gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on November 15, 2023 were discussed. Motion to accept the minutes as written for 11/15/2023 was made by Councilmember Allen. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Bills in the amount of \$26,175.84 and payroll in the amount of \$10,828.50 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Fire Chief Peck reported that fire truck 301 was taken in for its yearly maintenance and needs new tires. He had them ordered and they should be replaced soon. The firemen will be caroling and judging the Christmas lighting contest about a week before Christmas.

Superintendent Crookston presented the following permits that were approved:

County Permit #2023-038 – Andrew Simonson – New home
County Permit #2023-075 – Val Eddins – New home
#2023-29 – KMR Construction – New home

Morgan Hatt reported on the city's audit. He stated that the city had solid numbers in the general fund. There were several unexpected expenses in both the water and sewer funds that caused the funds to be in the red. He warned the city council to keep an eye on those funds and to watch the reserves. He informed the city council that this was his last audit for the city, due to him retiring. He thanked the city for always being so good to work with over the many years that he had done the audit.

Council President Ridenour turned the time to Kari Ure with University of Idaho extension. She explained that she is in a new position with the University Extension covering Family and Consumer Science for adults and youth. She asked the city council to go fill out an online survey about what classes and education they would like to see.

The hookup fees in subdivisions were discussed. In the Burton Canyon Estates Phase II, Kenny Rasmussen, the developer, installed the meter pits when he did the infrastructure for the subdivision. The hookup fees that the city charges include the price of the meter pit. The fee for hookups in subdivisions needs to be

December 6, 2023

changed to only include the meter, not the meter pit. Clerk Reeves and Superintendent Crookston will get a new resolution written and present it at a future meeting.

Clerk Reeves presented the canvassed election vote count to the council as follows: For the office of City Council, Kathy Tillotson received 121 votes, Curtis F. Toone received 141 votes, and Gloria J. Peck received 59 votes. Councilmember Allen moved to accept the canvassed vote count. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

The Caribou County Commissioners sent a letter stating that they had reviewed the city's impact area, as required every 10 years, and found that the existing impact area meets the desires of the county. Councilmember Fluckiger moved that the impact area remain as is for the next ten years. Councilmember Tillotson seconded the motion. Motion passed unanimously.

Councilmember Tillotson moved to approve a Christmas bonus of \$200.00 for full-time employees and \$100.00 for part-time employees. Councilmember Fluckiger seconded the motion. Motion passed unanimously.


Snow removal was discussed. Gil Wright, with the Idaho Transportation Department (ITD), stated that the state policy is that nothing, including snow, can be put on any road in the state. This means that the city is not allowed to push the snow to the middle of the any roads anymore. He stated that the city needs to update its agreement with the state or get a new one if one doesn't exist. Superintendent Crookston presented a snow policy that the City of Soda Springs has adopted. It states when plowing will begin and what the priorities are when there is a big storm. Superintendent Crookston would like the city to adopt a similar policy. He asked the city council to give any ideas that they would like to be included. Superintendent Crookston and Clerk Reeves will get something written up to present at the next meeting. They will also work on updating the snow removal ordinance.

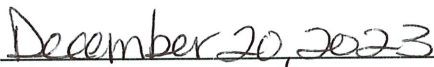
Superintendent Crookston reported that one of the clarifiers at the wastewater treatment plant is completely down. He is working with Keller Associates and some companies to see what the best options for replacement will be. He is getting bids on replacing the heater at the fire station. He was approached by someone with the Bench Canal about getting them an easement. There was probably a handshake agreement in the past, but they need something in writing. He will work with Attorney Doug Wood on getting something written.

Councilmember Fluckiger asked Eldon Peck to discuss business licenses. He feels that they are important in giving the city authority to manage what the businesses are doing, storing, etc. Clerk Reeves will check with other cities to see what they are doing.

Meeting adjourned at 7:12 p.m.


CLERK


MAYOR


DATE