

June 7, 2023



CITY GRACE, IDAHO  
MINUTES OF THE REGULAR MEETING  
HELD AT CITY HALL  
JUNE 7, 2023

**PRESENT:** Mayor Jackie Barthlome  
Council Members: Larry Allen, Mike Ridenour, Kathy Tillotson  
Superintendent: Riley Crookston  
Deputy Clerk: Loy Raye Phillips

**OTHERS PRESENT:** Amanda Collins with SICOG, Sheriff Adam Mabey, Fire Chief Curtis Peck

Mayor Barthlome called the meeting to order at 6:00 p.m.

Mayor Barthlome excused Clerk Shelley Reeves and Councilmember Colleen Fluckiger.

Councilmember Allen gave the invocation.

Deputy Clerk Phillips led the Pledge of Allegiance.

The minutes of the regular meeting held on May 17, 2023 were discussed. Motion to accept the minutes as written for 5/17/2023 was made by Councilmember Allen. Councilmember Tillotson seconded the motion. Motion passed unanimously.

Bills in the amount of \$8,223.39 and payroll in the amounts of \$10,166.60 and \$11,057.92 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Councilmember Allen seconded the motion. Motion passed unanimously.

Sheriff Mabey reported the Sheriff's office for the month of May in the county and city.

Sheriff Mabey suggested, after this last week with the incident at Chesterfield, the City of Grace to meet with Caribou County Emergency Service Director Eric Hobson to make sure that the city has emergency operating plan procedures in place and is solid for dam failure. Sheriff Mabey stated that the problem at Chesterfield is under control according to the Army Corp of Engineers and the State of Idaho Dam Inspectors. There is no water at the spillway or for the rest of the year. Sheriff Mabey stated that the water is coming out of the Kelly Toponce area, a cut was made in the canal, and water has been redirected to agricultural land, and they trying to get the water off the agricultural land so it can be reclaimed as soon as possible. Mayor Barthlome stated that Rocky Mountain Power has been helpful in keeping the city aware of the situations, but since COVID there have not been any meetings.

Sherriff Mabey stated that there have been changes in the county law enforcement personnel.

Superintendent Crookston presented the following permit that was approved:  
#2023-4 Kim Spencer - Shed

June 7, 2023

Mayor Barthlome asked the city councilmembers if the councilmembers were in agreement to vacate the property on 4<sup>th</sup> West from 9<sup>th</sup> South to 10<sup>th</sup> South. Mayor Barthlome asked for a motion to vacate the property.

Councilmember Allen asked if there was documentation on the property. Mayor Barthlome stated that there is documentation, and the money has been submitted to the city for the property. Superintendent Crookston stated that a driveway between two of the property owners had been discussed. Councilmember Ridenour stated it would box in the center property owner. Once the drive is in place the city would have to maintain it. Fire Chief Peck asked about fencing the property. Mayor Barthlome stated that it cannot be fenced off until there is a driveway. Emergency vehicles would have access.

Councilmember Tillotson made the motion to vacate the property on 4<sup>th</sup> West. Motion was seconded by Councilmember Allen. Motion passed unanimously.

Mayor Barthlome asked for a motion to approve the Fair Housing Resolution. A motion was made by Councilmember Allen to approve the Fair Housing Resolution. Motion was seconded by Councilmember Ridenour. Motion passed unanimously. The resolution will be numbered 2023-2.

Superintendent Crookston stated that there was just one bid submitted for the sewer vector truck. Superintendent Crookston stated the bid was from MetroQuip for \$170,000.00. Mayor Barthlome stated that because the bid was over \$100,000.00 the bidding had to be an open bid by posting in the paper to make people aware of the bid.

Mayor Barthlome asked for a motion to approve the bid that was received. A motion was made by Councilmember Tillotson that the city accept the bid from MetroQuip for \$170,000.00 for a new sewer vector truck. Motion was seconded by Councilmember Allen. Motion passed unanimously.

Mayor Barthlome stated that there were two bids received for self-contained breathing apparatus. One was received from Sea Western Incorporated, for \$127,604.93. Councilmember Allen asked if this was the specs that Fire Chief Peck requested. Fire Chief Peck stated that it was the specs requested. Mayor Barthlome stated that there was another one from Cascade Fire Equipment. Councilmember Allen asked if this bid was expected to be lower. Fire Chief Peck stated that it was expected to be lower. Jim Albright from Cascade Fire Equipment presented a quote for 15 breathing apparatuses for \$94,800.00. Fire Chief Peck stated that all the specs were met except the tracking. Drager cannot track the air packs until next year. This technology will be available. Cascade Fire Equipment does not have the ability to meet the specs at this point. Chief Peck stated that the 4500 PSI air tanks are good for thirty minutes and continuous tracking. Chief Peck explained that if a fireman goes down the tracker will send a signal to locate exactly where the downed fireman is located. The tracker gives the oxygen level, etc. Councilmember Tillotson stated that the council should go with the larger bid because the lessor bid does not meet the specs. Mayor Barthlome stated that only the one bid met the specific requirements asked for in the bid. Councilmember Tillotson asked when the money was due to be paid for the beathing apparatus. Mayor Barthlome stated that it would be due in October 2023. Fire Chief Peck stated that the units are three to four months out, and then there is 30 days after the unit is received and training is done on the unit.

June 7, 2023

Mayor Barthlome asked for a motion to accept the bid for breathing apparatuses. Councilmember Tillotson made the motion to accept the bid from Sea Western Inc. in the amount of \$127,604.93. Motion was seconded by Councilmember Allen. Motion passed unanimously.

Superintendent Crookston reported that on Sunday a citizen wanted to fix a sewer line. They ended up ripping out a big chunk of the main sewer line and the neighbor's service that comes into the main line. What has been done previously is when someone does a sewer line the city provides a new boot so there is no hole in the main. The city will donate the boot but where the citizen ripped out the main sewer line and did not hand dig within 5 feet of the main line causing the problem. Superintendent Crookston stated that the citizen should be charged a hook up fee for ripping out the main sewer line. Superintendent Crookston stated that employees Hamilton and Loertscher were called in for six hours and worked all day the next day on the problem. Mayor Barthlome stated that Mr. Lee had been paid to stand while the employee was in the trench and make sure the employee was not in danger. Mayor Barthlome stated that the people had rented a machine to dig up the sewer line. Instead of being at the point of hand digging they continued digging with the trac hoe. In reaching in to dig they hit the neighbor's sewer line and broke the line to the main sewer line plus 5 feet off the main sewer line. The city workers had to get tubing for the neighbor's sewer repair and for the citizen so it could be repaired the next day.

Councilmember Allen feels the policy needs to be changed. The city should only allow a licensed plumber, or a licensed excavator into city property. Mayor Barthlome stated that would be fine on city property but if it is private property the citizen can do whatever they need. Councilmember Allen stated that there was no problem with that, but once the citizen gets to the alley or easement it is the city's property. Councilmember Allen stated that it will potentially cause damage if the policy is not changed. Mayor Barthlome stated that you worked construction and know how to operate the machinery, are you licensed? Would you feel comfortable digging? Councilmember Allen stated he would not go into the area with a track hoe, backhoe, or excavator anything less than by hand. Mayor Barthlome stated that the citizen could be weeks out for someone to repair the line. Mayor Barthlome asked does the city go in and dig the sewer line? Councilmember Allen stated yes and charge the citizen for the work. Mayor Barthlome asked if the sewer rate hookup charge needs to be changed to justify the city digging? Councilmember Allen stated maybe. Mayor Barthlome stated that a situation on 4<sup>th</sup> North had a problem with the water not the sewer. So how can a price be levied if it had been a sewer? Superintendent Crookston stated that it would still be splitting issues. Doing a fixed cost versus new hookup. There is already a line there. Councilmember Ridenour stated a comparison could be made, generally taking 4 hours, anything above the 4 hours is under a different rate. Councilmember Tillotson asked if the citizen had to call Dig Line? Superintendent Crookston stated it is required. Discussion was had that Dig Line requires several items that need to be marked before digging. Councilmember Allen stated that the city has an antiquated system. Discussion was had that even though the areas are marked sometimes it is not correct. Councilmember Allen stated that if you call Dig Line the citizen is covered. Superintendent Crookston stated that Dig Line has rules and regulations since 2018 which will be changed in July 2023. You are required with the mark on the ground to hand dig two feet down and a foot on each side. Then you can get the excavator and dig two more feet. Councilmember Allen stated this needs to be discussed at another meeting.

Councilmember Allen stated that if this citizen needs to be sent a bill that would be fine. Councilmember Tillotson agreed that a bill should be sent. Mayor Barthlome stated that the citizen would be charged for all the pipe. The citizen's question was would he be charged for two new caps instead of one. Mayor Barthlome stated that a sewer hookup was \$1,000.00. Mayor Barthlome stated

June 7, 2023

that a city employee had spend all day Sunday on the sewer and then the employees were there on Monday. Mayor Barthlome stated that she returned to the property on Tuesday to discuss an issue with the citizen.

Councilmember Tillotson made a motion that the citizen be charged parts, labor, and one sewer hookup. Motion was seconded by Councilmember Allen. Motion passed unanimously.

Superintendent Crookston reported that the employees had been doing city clean up. The State of Idaho Department of Transportation (DOT) had patched the holes in the road. Superintendent Crookston stated that the vactor truck should be here at the end of the month so that the city can take care of sewer backups.

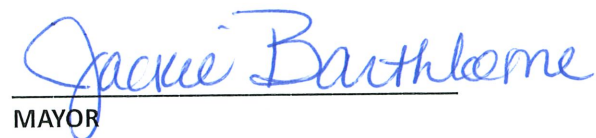
Mayor Barthlome thanked the DOT crew for helping the City of Grace. Mayor Barthlome stated that the bill for the material will be a little more. There was no base in the parking lot and road base was brought in to fill and compacted down before the cold mix was put down. Councilmember Tillotson asked if the state had fixed the drains? Mayor stated that there were patches on the highway that were fixed. Mayor Barthlome stated that Rocky Mountain Power had a glitch causing the sewer plant to go down. The sewer plant was down for 4 hours, and an employee had to monitor the situation to make sure the system was working properly.

Councilmember Tillotson stated that a citizen asked about the situation on 218 W 1<sup>st</sup> S concerning the water from the storm. Councilmember Tillotson stated that information had been stated to the citizen that there would be more money asked for at the budget meeting to try to fix the situation, stating that it would be expensive to tear the road out, replace, and build the road up. The citizen has an idea of how to correct the problem. Councilmember Tillotson stated that the citizen had put two large loads of gravel to park his trailers on. Councilmember Tillotson suggested that sandbags be placed on the corner. Mayor Barthlome stated that road base had been put in place to divert the water and put a dip along the road to make it like the rest of the street.

Clerk Phillips stated that there has been a lot of comment from citizens who come into the office and want to know why there are vehicles, etc. parked in the alleys and cars parked on the sidewalk. Superintendent Crookston stated that it is not allowed and there will be a letter mailed to those out of compliance.

Meeting adjourned at 6: 49 p.m.

  
CLERK

  
MAYOR

  
DATE