

July 5, 2023

APPROVED

CITY GRACE, IDAHO
MINUTES OF THE REGULAR MEETING
HELD AT CITY HALL
JULY 5, 2023

PRESENT: Mayor: Jackie Barthlome
Council Members: Larry Allen, Mike Ridenour, Kathy Tillotson, Colleen Fluckiger
Superintendent: Riley Crookston
Clerk: Shelley Reeves

OTHERS PRESENT: Zoning Commission Member Dave Pristupa, Jake Wright

Mayor Barthlome called the meeting to order at 6:00 p.m.

Councilmember Tillotson gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on June 21, 2023 were discussed. Motion to accept the minutes as written for 6/21/2023 was made by Councilmember Fluckiger. Councilmember Allen seconded the motion. Motion passed unanimously.

Bills in the amount of \$27,004.26 and payroll in the amount of \$11,879.76 were reviewed for payment approval. Councilmember Tillotson moved that the bills be approved as reviewed. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Mayor Barthlome reported that she had filled out the permit for the fire department sign with the State Department of Transportation. The state will waive the \$50.00 fee for the city. She will ask about the permit fee for A-Plus Automotive approaches since the city will be redoing the sidewalks with the grant the city received for pedestrian safety.

Zoning Commission Member Dave Pristupa informed the city that when the comprehensive plan is ready it will require a public hearing with the zoning commission and the city council, but that those hearings can be held on the same day. He asked the city council if they would like to hold the hearings separately or together. The city council agreed to hold the hearings together.

Superintendent Crookston presented the following permits that were approved:
#2023-9 Brent Madsen – new home

The bid for grazing at the wastewater treatment plant was opened. There was one bid from TJ Sumner. He bid \$12.00 per head per month but didn't specify the number of animals he would be grazing. The bid didn't meet the specifications. Councilmember Allen moved to deny the bid due to the specifications not being met. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

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Councilmember Fluckiger moved to approve the Caribou County 4H to use a shooting trailer at the fair. Councilmember Tillotson seconded the motion. Motion passed unanimously.

There was a problem with the meter reader software last time the meters were read. Core and Main brought a new meter reader for the employees to try. They were able to read all the meters in the city in under one hour as opposed to the 3-5 hours that it took with the old reader. A new reader would cost \$9,450.00 and Core and Main has one on the shelf. Councilmember Allen moved to purchase a new reader. Councilmember Ridenour seconded the motion. Motion passed unanimously.

Jake Wright explained that in speaking with other cities and the Department of Environmental Quality (DEQ) he has learned that a lab certification is not required for our employees yet but will probably be required in the future. He would like to start the process of getting his lab certification, to be proactive. Councilmember Tillotson moved to approve the request. Councilmember Allen seconded the motion. Motion passed unanimously.

There has been a discussion about people parking in the alleys and blocking access to utilities. In looking at the city code there is no ordinance prohibiting parking in the alley. The council decided that an ordinance needs to be written with fines imposed for violations. Clerk Reeves will work with Attorney Wood and get an ordinance written.

Councilmember Allen moved to approve the rate increase for Digline. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Councilmember Fluckiger made a motion to move the Wednesday, August 2, 2023 meeting to Tuesday August 1, 2023. Councilmember Tillotson seconded the motion. Motion passed unanimously.

Councilmember Fluckiger moved to approve the purchase of parade candy. Councilmember Allen seconded the motion. Motion passed unanimously.

Councilmember Fluckiger moved to approve a 3% cost of living adjustment for the city employees. Councilmember Allen seconded the motion. Motion passed unanimously.

Councilmember Allen moved to approve the mayor and council pay be increased to \$500.00 per month for the mayor and \$250.00 per month for councilmembers. Councilmember Fluckiger seconded the motion. Motion passed unanimously.

Superintendent Crookston reported that he has received a lot of complaints from people about air in their water. The air is caused when the springs are high, and the water is filling the tanks. It is normal and won't hurt anyone. Next week he will have the guys up at the springs and flushing hydrants. They are getting ready for the fair. The junk and weed letters went out last week and Superintendent Crookston will follow up on them next week.

Mayor Barthlome thanked the employees for their work keeping up while Superintendent Crookston has been on vacation. She also thanked Clerk Reeves for her work.

Meeting adjourned at 6: 45 p.m.

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Shelley Reeves
CLERK

Jackie Bathlome
MAYOR

July 19, 2023
DATE