

**APPROVED**

CITY OF GRACE  
PLANNING & ZONING MEETING  
REGULAR MEETING HELD  
ON DECEMBER 12, 2024, AT 7:00 P.M.

PRESENT: Chairman Ralph Spackman  
Committee Members: Larry Thomas, Karen Kladis, Sherry McCurdy, Lee Wilkerson  
Zoning Clerk: Loy Raye Phillips

Chairman Spackman called the regular meeting of the Planning & Zoning Commission held on December 12, 2024, to order at 7:00 p.m.

Invocation: Commission Member McCurdy

Pledge of Allegiance: Clerk Phillips

Chairman Spackman asked the Planning & Zoning Commission Members if they had read the minutes of the October 17, 2024, meeting and if there were any changes or corrections.

Motion to approve the minutes of the regular meeting of the Planning & Zoning held October 17, 2024, was made by Commission Member Thomas. Motion was seconded by Commission Member McCurdy. Motion passed unanimously.

Report from City Council: There was no report.

Chairman Spackman introduced the new members of the Planning & Zoning Commission.

Lee Wilkerson stated he is a Veteran and does excavation work. Mr. Wilkerson has six children; his wife is a teacher for District # 148, and he lives on Harwood Road in the Impact Area.

Karen Kladis stated she lives in Grace, is a mother, and grandmother and works for District #148 and lives in the city limits.

Chairman Spackman stated that nominations were open for a Vice Chairman. Commission Member McCurdy made the motion to nominate Commission Member Thomas as Vice Chairman. Commission Member Kladis seconded the motion. Motion passed unanimously.

Commission Member Wilkerson asked a question concerning some of the lands in the area are state lands and some are federal lands, like going into the mountains it is federal lands and some of the rock pits and the highway is state land. The City of Grace must have city land? Chairman Spackman stated there is a city park, city office property, dog pound, three city wells, city shop at 308 E. 1<sup>st</sup> N., sewer facility, lift station, fire station, a shop in the industrial park area, water tanks, and a gravel pit on McPherson Canyon Road.

Chairman Spackman stated that the fairgrounds were owned by Caribou County.

Chairman Spackman opened discussion on the city council meeting assignments for 2025 that the Planning & Zoning Commission Members will attend (copy on file). Discussion was had on the Planning & Zoning Commission attending the city council meetings on the first Wednesday and the second Wednesday of each month at 6:00 p.m. If there is an item that needs to be presented to the city council, the assigned Planning & Zoning Commission Member will present the information. The item will be placed on the cities agenda for the council to made aware that the information is coming. Commission Members would report back from the city council meeting on assignments for the Planning & Zoning Commission.

Zoning Map:

Chairman Spackman stated that the Planning & Zoning Commission are trying to update the city map. The map on the wall has it colors and they are different than the map on the table. Chairman Spackman stated that the colors on the update should be the same as the map on the wall.

Discussion was had on correcting zones on the map in different areas (see corrections on map).

Commission Member Wilkerson asked if an apartment could be built in an R2 (multi-family residential) Zone? Discussion was had that 36 ft was the height allowed in an R 2 (Multi-family residential) Zone anything higher would need a conditional use permit to build. Chairman Spackman stated that state codes would have to be followed because it would be a commercial building.

Commission Member Wilkerson asked about the city limits. Chairman Spackman explained that the city jurisdiction was inside the black line on the map being used.

Chairman Spackman asked for a motion to approve the corrections on the zoning map. Motion was made by Commission Member Kladis to accept the corrections made on the zoning for the city map. Motion was seconded by Commission Member Wilkerson. Motion passed unanimously.

Chairman Spackman asked if there was any more business. Discussion was had on the next meeting which will be held in January.

Announcements: Planning & Zoning next regular meeting will be held January 9, 2025, at 7:00 p.m.  
Commission Member Thomas assigned the December 18, 2024, city council meeting.  
Chairman Spackman will attend the January 15, 2025, city council meeting.

Motion was made by Commission Member McCurdy to adjourn the meeting. Motion was seconded by Commission Member Wilkerson. Motion passed unanimously.

Meeting adjourned at 7:58 p.m.

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ZONING CLERK

APPROVED: \_\_\_\_\_  
CHAIRMAN/CO CHAIRMAN

DATE: \_\_\_\_\_