

June 5, 2024

**APPROVED**

CITY GRACE, IDAHO  
MINUTES OF THE REGULAR MEETING  
HELD AT CITY HALL  
JUNE 5, 2024

**PRESENT:** Mayor: Jackie Barthlome  
Council Members: Larry Allen, Curtis Toone via telephone, Kathy Tillotson  
Lead Man: Jake Wright  
Clerk: Shelley Reeves

**OTHERS PRESENT:** Zoning Chairperson Kyle Bingham, Cathy Rasmussen, Eldon Peck, Gloria Peck, Jared Richens

Mayor Barthlome called the meeting to order at 6:00 p.m.

Mayor Barthlome excused Superintendent Crookston

Councilmember Allen gave the invocation.

Clerk Reeves led the Pledge of Allegiance.

The minutes of the regular meeting held on May 15, 2024, were discussed. Motion to accept the minutes as written for 5/15/2024 was made by Councilmember Tillotson. Councilmember Allen seconded the motion. Motion passed unanimously.

Bills in the amount of \$23,403.95 and payroll in the amount of \$10,431.77 were reviewed for payment approval. Councilmember Toone moved that the bills be approved as reviewed. Councilmember Tillotson seconded the motion. Motion passed unanimously.

Zoning Commission Chairman Kyle Bingham showed the city council the zoning map that the zoning commission has been working on. They will continue to work on getting that map updated.

Lead Man Wright presented the following permits that were approved:

- #2024-09 – Jacob Wyss - fence
- #2024-10 – Jason Hardy – fence
- #2024-11 – John Roberts – fence

Mayor Barthlome presented the name of Sherry McCurdy to replace David Pristupa on the zoning commission. Councilmember Allen moved to approve Sherry McCurdy to serve on the zoning commission. Councilmember Tillotson seconded the motion. Motion passed unanimously.

Mayor Barthlome presented the name of Kyle Bingham to finish the term of Councilmember Colleen Fluckiger, who has moved. Councilmember Allen moved to approve Kyle Bingham to finish the term of Councilmember Fluckiger. Councilmember Tillotson seconded the motion. Motion passed unanimously.

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Clerk Reeves administered the Oath of Office to Kyle Bingham as Councilmember. His term will expire December 31, 2025.

The bids for the sidewalk project were discussed. The city received one bid from JM Concrete. The total base bid amount was \$100,000.00. The total bid including all of the additives was \$445,800.00. The grant the city received for the project was \$250,000.00. The additives were discussed and it was decided to go with additives #1, #3, and #6 for a total of \$243,000.00. Councilmember Tillotson moved to award the bid to JM Concrete. Councilmember Allen seconded the motion. Motion passed unanimously. Keller Associates will prepare the letter of award to JM Concrete, then they should be contacting the city to get started on the project.

The bids for the wastewater treatment plant project were discussed. The city received 3 bids for the project. They were as follows: GSE – total bid amount \$5,064,000.00, RSCI - total bid amount \$5,942,130.00, ESI - total bid amount \$6,623,190.00. The low bidder was GSE their base bid amount was \$4,112,600.00 for the work to be performed at the wastewater treatment plant. The additives were for new sewer lines to be run and manholes put in in several places throughout the city. It was decided to go with additives #1 and #2 and if there is money left over at the end of the construction to possibly add additive #3 which would have to be bid again at that time. Councilmember Allen moved to award the bid to GSE for the base bid plus additives #1 and #2. Councilmember Toone seconded the motion. Motion passed unanimously. Keller Associates will prepare the letter of award to GSE.

Mayor Barthlome gave the councilmembers a list of fees that she had found in the ordinances that she felt needed to be reviewed. She asked the councilmembers to review them and be ready to discuss them at the next meeting.

Lead Man Wright reported that he would need a survey done at the wastewater treatment plant to be able to get the setting permit for the building that will be built during the wastewater treatment plant project. He suggested that the city get a survey done on all the city owned property. He reported that while flushing a sewer line they lost a hydraulic line on the sewer truck and it is in the shop for repair.

Mayor Barthlome thanked the employees for their hard work during clean up week. She reported that she and Superintendent Crookston had gotten a list together of people in violation of the junk, weed, or alleyway ordinances. They will check after clean up week and see who has taken care of their problems and send letters to those who haven't.

Councilmember Allen presented some concerns he has over the bridge on center street. He stated that he thinks if the city is going to do a project to replace the bridge, they need to make sure that it is done correctly. Jared Richens, from Keller Associates, explained that the bridge is technically a culvert which comes with different regulations. Bidding for the project won't happen until later this summer, Keller Associates will keep Councilmember Allen's suggestions in mind when designing the project.

Councilmember Bingham thanked the American Legion for putting up the flags and taking care of the cemeteries on Memorial Day.

Gloria Peck reminded the city council of the concert on July 6<sup>th</sup>.

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Councilmember Toone asked what is happening with the building on the south end of town. Mayor Barthlome explained that Esau and Daphney Medina owned it but no one was aware of what they are doing with it.

Meeting adjourned at 6:51 p.m.

Shelley Reeves  
CLERK

Jackie Barthlome  
MAYOR

June 19, 2024  
DATE